

Woods Charter School

PTSA Meeting Minutes

September 15, 2009

7:00 P.M.

1. **Welcome and Officer Introduction.** The PTSA officers for the 2009/2010 school year were introduced. Adrienne Leinbach - President, Vicki Smith - Vice President, Jennifer Waldner – Secretary, and Beth D’Amico - Treasurer
2. **Approval of May and August Meeting Minutes** Copies of the May and August meeting minutes were distributed for review. These minutes are also posted on-line for general viewing. There was a motion by Andrea Orbich to approve the minutes and a second motion by Laurie Phillips. The vote was unanimous approval of both minutes.
3. **Approval of 2008-2009 year-end financial statement.** Beth D’Amico presented the year end statement for the 2008-2009 year. The detailed yearend financial statement is available on-line at the Woods web site.

In review, the major financial contributions of the PTSA for the 2008-2009 school year were discussed. For the outside, the purchase of the elementary playground and outdoor tables and benches was possible through the contribution of PTSA funds along with other sources of funding. Purchase of new sound equipment for the gym was also possible through the contribution of PTSA funds.

PTSA revenues and expenses were discussed. The Grocery card program raised ~ \$17,000 last year. The “a la carte” and lunch program were also successful raising ~\$24,000. There was approximately \$15,000 of unallocated income to be rolled over into this year. To approve the 2008-2009 yearend budget report, there was a motion by Carol Madison and a second motion by Patricia Hume. The vote was unanimous approval.

4. **Approval of the 2009-2010 budgets.** Beth D’Amico presented the Profit and Loss Budget Overview for the 2009-2010 school year. This year’s budget was created based on the 2008-2009 financial statement. For this year, more money has been allocated to the lunch program as expenses for this program are predicted to be higher. Also, more money has been allocated towards field day to cover the cost of supplies, food, and rental of an off campus facility for the High school division. There was discussion that this year the PTSA would like to target contributions towards the music program at Woods benefitting all of the elementary, middle, and high school divisions. There was a motion by Laurie Phillips and a second motion by Gene

Galen to accept this budget. The vote was unanimous approval. The detailed 2009-2010 budget is available on the Woods web site.

5. **Grocery Card Update.** For the month of September, revenues are slightly lower than last year. To raise revenues, we need to recruit more families into the grocery program. Please spread the word about grocery cards. Please contact any of the PTSA officers if you are interested in reaching out to classes to try and generate more participation in the grocery program.
6. **Box Top Update**
7. **Teacher Appreciation.** This year for teacher appreciation, we are having a breakfast for the teachers once a month. The first breakfast was held on September 14. The Kindergarten and 1st grade families provided breakfast and lunch items. The next breakfast will be held October 12th and the 2nd and 3rd grade families will be proving the food.
8. **October family night/book fair.** Family night will be held October 15. That night there will be a PTSA meeting along with the book fair. The PTSA will provide food for sale for dinner. Volunteers are needed to help with this.
9. **Read-a-thon.** We need volunteers to help with the read-a-thon for this year. Please contact Heather Gallagher if you are interested in helping with this event. Last year, the read-a-thon was led by Patricia Hume. She has taken detailed notes about how it was run and can pass these notes on to those who are running it this year.
10. **Discussion of Shade for Outdoor spaces.** The PTSA would like to contribute money to a system that would provide a shaded area outdoors. The pros and cons of shade umbrellas and retractable awnings were discussed. If you have any information or ideas about shade structures or systems, please let us know. There was a discussion of leading a project where students would create their own teepees to create shade. The status of which shade system to choose is still undecided.
11. **Meeting Adjourned**

Attendees

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| 1. Adrienne Leinbach | 13. Nicolle Stewart |
| 2. Vickie Smith | 14. Barb Tesla |
| 3. Trish Hasbrouck | 15. Patricia Hume |
| 4. Mary Scholle | 16. Beena Vallanal' |
| 5. Kris Little | 17. Kirk Mangum |
| 6. Allison Crutchfield | 18. Courtney Mangum |
| 7. Andrea Orbich | 19. Rolab McReynolds |
| 8. Leslie Fulcher | 20. Mark Slotnick |
| 9. Becki Green | 21. Jennifer Waldner |
| 10. Renee Jones | 22. Carol Madison |
| 11. Kaitlyn Phillips | 23. Beth D'Amico |
| 12. Martha Pearson | 24. Gene Galin |