

**Woods Charter School PTSO**  
**Meeting Minutes**  
**March 15, 2006**

**Present:** Carol Madison, Clara Alston, Catherine Ellis, Mary Crabtree, Simon King, Mariam El-Khouri, Sarah Laish, Susan Worsley, Nancy Holden, Teresa Reed, Kim Rossi, Jane Hock, Jenny Johnston

**Handouts:**

Budget Report  
Art in the Woods Flyer

1. Finance Report (Kim Rossi) See Budget Report
  - Carol and Kim will prepare a protocol for emergency spending between regular meetings and present it to the PTSO for approval.
  - Carol and Kim will prepare a proposal for carrying funds over to next year for the expansion, and also for the new school building.
  - It was asked if the PTSO would pay for teachers accompanying the 8<sup>th</sup> grade field trip. The PTSO determined that the 8<sup>th</sup> grade should attempt to work the cost of teachers attending the field trip into the price that student families pay to attend, and report back to the PTSO if this is not possible. The PTSO scholarship fund is primarily to assist student families to attend field trips that they might not otherwise be able to afford.
  - The Budget Report was unanimously accepted.
2. PTA Bylaws were unanimously approved.
3. Meeting dates for the remainder of the school year:
  - April 26, 3:15pm (officer nominations for 2006-2007)
  - May 17, 3:15pm (elections)
4. Capital Campaign (Simon King)
  - The Capital campaign cannot be successful at the current level of family volunteerism. In order to make the new building happen, we must change the culture of the school – greatly increasing the level of family participation.
  - Some suggestions were:
    - a. Report cards for parents to be sent out with student report cards reflecting parent volunteer contributions
    - b. Add Capital Campaign Chair position to PTSO Board list for next year.
    - c. Follow up to recently mailed request for family volunteers with a phone call to each family.
    - d. Simon will ask the School Board to add an expectation to the School Charter that each family donate a minimum of two hours of volunteer time to the school each month.

5. Please bring candidate names for next year's officers to the April 26 PTSO meeting.
6. Volunteer Appreciation Breakfast at the Millennium – Carol and Jane will plan.
7. Art in the Woods (Susan Worsley) See handout. – Art will remain on display until after the show, volunteers will dismantle.